Ogden Farmers' Library

Board of Trustees Meeting

October 17th, 2024, at 6:30pm in the Town of Ogden meeting room

Present	Excused	Also Present
Alex Hinkley (Pres)	Nick Messoloras (Treas)	John Cohen (Library Director
Linda Tague (VP)		
Susan Reeves (Sec)		
Kathleen Britton		
Laura Gannon		
Rachael Holley		
Sharon Stevens		
Amy Holko		

1) Call to Order / Agenda Changes
   - Alex called the meeting to order at 6:30pm.
   - No agenda changes.
2) Action on Minutes
   - **MOTION** to accept minutes of September 19th, 2024, with changes was made by Sharon, seconded by Rachael and approved unanimously.
3) Public Comments - None
4) Correspondence - None
5) Friends Report: (Linda) – Please find report included in Board Packet for October.
   - This year's book sale brought in over $900 on the first night.
6) President's report: (Alex) - None
7) Treasurer's Report: (Alex for Nick)
   - The balance sheet shows total assets at $1.4 million.
   - Total Liabilities and Equity on track with 2023.
   - The transfers of moneys from M&T accounts to Key Bank accounts was completed.
   - **MOTION** to approve Warrant was made by Kathleen, seconded by Laura and approved unanimously.
8) Director's Report (with Librarians' reports) – Please find reports included in Board Packet for October.
   (a) Personnel Report –
   - **MOTION** to approve hirings of Kelly Strauss as new Head Page and Marli Worden as new Clerk was made by Amy, seconded by Linda and approved unanimously.

9) Unfinished Business
    a) 2025 budget
        i) The submitted Library Budget was updated to include some new numbers.
        - 6110 – Public Support amount is increased to include salary improvement for the Librarians and the Director, and increased hours for the PT library assistant.
        - 6200 - OFL is applying for an internship grant
        - 6059 – increasing community interest in the usage of Hoopla has raised the expected cost of providing that service.
    b) Policy review – Personnel Policy is being tabled until January. Consideration is being given to doing this by committee.
10) New Business
    a) Plan of Service 2022-2026 review
        - Conversations around the 4 values delineated in the Plan. Lifelong Learning, Informed decision making, Stimulate imagination and curiosity and Connecting to humanity. The Library is successfully meeting the majority of the Objectives in the Plan. Most of the Objectives that have not been met are due to the changing needs of our community.
    b) John's performance review
        - Committees were set up for John's evaluation.
11) Public comments – None
12) Executive session
        - **MOTION** to enter Executive session at 7:35pm to discuss a personnel issue regarding the status of an employee was made by Amy, seconded by Susan and unanimously approved. John was invited to attend.
        - **MOTION** to exit Executive session was made at 8:04pm by Linda, seconded by Rachael and approved unanimously.
13) Motion to Adjourn
        - **MOTION** to adjourn at 8:04pm was made by Amy, seconded by Kathleen and approved unanimously.

Upcoming meetings:
Board of Trustees Meeting will be Thursday, November 21, 2024, at 6:30pm in the Library meeting room.

Respectfully submitted by Susan Reeves