Ogden Farmers' Library

Board of Trustees Meeting

November 21, 2024, at 6:30pm in the Library meeting room

Present	Excused	Also Present
Alex Hinkley (Pres)	Kathleen Britton	John Cohen (Library Director
Linda Tague (VP)	Laura Gannon	
Susan Reeves (Sec)		
Nick Messoloras (Treas)		
Rachael Holley		
Sharon Stevens		
Amy Holko		

1) Call to Order / Agenda Changes
    - Alex called the meeting to order at 6:31pm.
    - **MOTION to** accept inclusion of Renewal of expiring Board Members' terms in 8a. of the agenda was made by Nick, seconded by Amy and approved unanimously.
2) Action on Minutes
    - **MOTION** to accept minutes of October 17, 2024, with changes was made by Sharon, seconded by Rachael and approved unanimously.
3) Public Comments - None
4) Correspondence - None
5) Friends Report: (Linda) – Please find report included in Board Packet for November.
    - This year's book sale brought in a total of $4,209.15.
    - The report incorrectly states the next meeting date. The correct date is January 27, 2025.
6) President's report: (Alex) - None
7) Treasurer's Report: (Nick)
    - The balance sheet shows total assets at $1.4 million.
    - Total Liabilities and Equity on track with 2023.
    - The overage in expenses shown in line 8265 Technology of the P&L of 323% reflects the increase shown in line 6200 Grant Income from State Aid and the Moribito gift.
    - **MOTION** to approve Warrant was made by Linda, seconded by Amy and approved unanimously.

8) Annual Organizational Meeting:

- **MOTION** to enter Annual Organizational Meeting at 6:41pm was made by Nick, seconded by Amy and approved unanimously.

(a) Election of Officers and renewal of Board members terms:
- the 2025 Officers are Alex as President, Linda as VP, Nick as Treasurer and Susan as Secretary.
- Returning board members to serve through December 31, 2027, are Susan and Amy.
- Sharon submitted her resignation, her term to be concluded December 31, 2024.

(b) Review of Meeting information provided in Board Packet.

- I. Officers for 2025
  President – Alex Hinkley
  Vice President – Linda Tague
  Treasurer – Nick Messoloras
  Secretary – Susan Reeves

- II. Authorized signers for payment vouchers – Board members are Alex, Linda and Nick. Staff are John Cohen and Kate Vreeland.

- **MOTION** to approve elections and decisions made during the Meeting was made by Nick, seconded by Linda and approved unanimously.

- **MOTION** to leave Annual Organizational Meeting at 6:53pm was made by Nick, seconded by Rachael and approved unanimously.

9) Director's Report (with Librarians' reports) – Please find reports included in Board Packet for November.

(a) Personnel Report – None

10) Unfinished Business - None

11) New Business –

a) Staff luncheon – will occur December 10 at noon. Board members will work in the Library so the Staff can enjoy this time.

b) November 27, 2025 – moving forward closing at 4pm the Wednesday before Thanksgiving as that is the shift change time.

c) December 6, 2025 – moving forward closing at 7pm the evening of the Town Christmas Celebration.

d) December 26th, 2025 – moving forward closing December 26, reflecting a historically low door count. Also allowing the staff an additional day to celebrate the holiday.

e) Change bag amount – raising the Change bag amount from $140 to $200. This has not been addressed in recent memory and reflects inflationary realities.

f) Volunteer program – conversation around what the program will look like.

g) Unexpected Costs

   i) Sexual Harassment training will need to include any volunteers

   ii) Survey incentives

12) Public comments – None

13) Executive session

- **MOTION** to enter Executive session at 7:15pm to discuss a staff member's compensation was made by Amy, seconded by Rachael and unanimously approved.
- **MOTION** to exit Executive session at 7:28pm was made by Amy, seconded by Sharon and approved unanimously.

14) Motion to Adjourn

- **MOTION** to adjourn at 7:31pm was made by Linda, seconded by Amy and approved unanimously.

Upcoming meetings:
Board of Trustees Meeting will be Thursday, January 16,2025 at 6:30pm in the Library meeting room.

Respectfully submitted by Susan Reeves