Ogden Farmers' Library

Board of Trustees Meeting

Agenda March 19th, 2026, at 6:30 p.m. in the Library meeting room

1. Call to Order / Agenda Changes **(ACTION REQUIRED)**
    a. Alex called the meeting to order at 6:30 p.m.
    b. Item 10b was added as an agenda change.
2. Action on Minutes **(ACTION REQUIRED)**
    a. In Item 2c, "meet" was changed to "meeting"
    b. In Item 2d, "October 16" was changed to "November 20"
    c. MOTION to accept meeting minutes of February 19 as amended by Laura, seconded by Linda, approved unanimously.
3. Public Comments - rules: Remarks are limited to 3 minutes. Remarks must be addressed to the entire board. Remarks must contain no personal attacks. The board does not respond during the comments section.
    a. None
4. Correspondence
    a. John received a "thank you" note but didn't have particulars to share.
5. Friends Report: Vice-President Tague
    a. Find report in packet; nothing additional.
6. President's report: President Hinkley
    a. None
7. Treasurer's Report: Treasurer Messoloras **(ACTION REQUIRED)**
    a. Balance sheet shows total assets at $1.2 million.
    b. Still trending on track with last year
    c. John will adjust numbers in QuickBooks so the budget will balance out to zero as it should
    d. MOTION to approve warrant made by Kathleen, seconded by Laura, approved unanimously
8. Director's Report (with Librarians' reports)
    a. Personnel Report **(ACTION REQUIRED if changes)**
        i. Discussion of door count, circulation, and program numbers
        ii. Discussion of application for Ralph Wilson grant for rural libraries in Western NY and Detroit area; time to prepare was short this year, so will look into it for this year and possibly be better prepared for next year.
        iii. Watch for invite for MCLS Legislative Breakfast
        iv. Long-range plan: TAB contributed ideas from their monthly meeting; three upcoming public sessions

v. Lockdown-capable doors being installed throughout building; locks and training upcoming

vi. Discussed two clerk resignations

9. Unfinished Business
    a. Policy review – Board Bylaws **(ACTION REQUESTED)**
        i. Discussion on bylaws this month, with vote next month.
        ii. Changes made: John updated mission statement to current version; to Subsections D(a) and D(d) regarding lack of quorum; to Subsection H(f) regarding majority for quorum; to Subsection D(h) to remove the word "competent" and capitalize "Trustees;" to Subsection C(iii) to remove "ensure" and to Subsection I(b) to capitalize "Board"
        iii. No action needed; investigation needed into whether quorum is counted based on all *filled* seats or on *total* seats if Board is at full capacity
10. New Business
    a. No-shows by patrons at scheduled times: There has been an increase in people signing up for events, one-on-one tutoring sessions, and meeting room reservations and then failing to show up for their scheduled time. John is looking into possible remedies, including soliciting suggestions from staff.
    b. The library is required to have a disaster policy by the end of the calendar year; John is working on this and it will be forthcoming.
11. Public comments – rules as above
    a. None
12. Executive session if needed
    a. None
13. Motion to Adjourn **(ACTION REQUIRED)**
    a. MOTION to adjourn made by Linda, seconded by Kathleen, approved unanimously at 6:59 p.m.

Upcoming meetings:
Board of Trustees Meeting will be Thursday, April 16th, 2026, at 6:30 p.m. in the library meeting room.