Ogden Farmers' Library

Board of Trustees Meeting

April 17, 2025 at 6:30pm in the Library meeting room

Present	Excused	Also Present
Alex Hinkley (Pres)	Rachael Holley	John Cohen (Library Director)
Linda Tague (VP)	Amy Holko	Steve Toms (Town Liaison)
Nick Messoloras (Treas)		
Susan Reeves (Sec)		
Kathleen Britton		
Laura Gannon		
Amanda Metzger		

1) Call to Order / Agenda Changes
    - Alex called the meeting to order at 6:30pm.
2) Action on Minutes
    - **MOTION** to accept minutes of March 20, 2025 as submitted was made by Laura, seconded by NIck and approved unanimously.
3) Public Comments - None
4) Correspondence - None
5) Friends Report: (Linda) – Please find report included in Board Packet for April.
6) President's report: (Alex) - None
7) Treasurer's Report: (Nick)
    - The balance sheet shows total assets at $1.7 million.
    - The difference between 2024 and 2025 Total Assets (minus trusts) number is back on track due to the town funding being received.
    - The (-10K) in Total Income is due to the timing of the Tummonds Fund donation.
    - **MOTION** to approve Warrant was made by Kathleen, seconded by Amanda and approved unanimously.

8) Director's Report (with Librarians' reports) – Please find reports included in Board Packet for April.
    (a) Personnel Report –
    - **MOTION** to approve the hiring of Kate V as summer intern from 6/2/25-8/29/25 was made by Linda, seconded by Nick and approved unanimously.

9) Unfinished Business –
    a) Policy review – Code of Conduct
        - **MOTION** to accept Code of Conduct as presented was made by Amanda, seconded by Nick and approved unanimously.
10) New Business – Plan of Service 2022-2026
        - John walked the Board through a review of the Plan of Service highlighting where goals and objectives have been met and areas that still need attention. He pointed out goals that have evolved over time and some that are no longer applicable.
11) Public comments –
        - Steve asked for clarification on the expense for antivirus software license. He also mentioned that there are Notaries available at the Town Offices as there is no longer a Notary on staff at the Library.
12) Executive session
        - **MOTION** to enter Executive session at 7:17pm to discuss the Director's Performance was made by Linda, seconded by Susan and unanimously approved. Steve was asked to leave, and John was invited to stay.
        - **MOTION** to exit Executive session at 7:33pm was made by Nick, seconded by Kathleen and approved unanimously.
13) Motion to Adjourn
        - **MOTION** to adjourn at 7:33pm was made by Nick, seconded by Laura and approved unanimously.

Upcoming meetings:
Board of Trustees Meeting will be Thursday, May 15,2025 at 6:30pm in the Library meeting room.

Respectfully submitted by Susan Reeves