Ogden Farmers' Library

Board of Trustees Meeting

July 18th, 2024 at 6:30pm in the library meeting room

Present	**Excused**	**Also Present**
Sharon Stevens	Alex Hinkley (President)	John Cohen (Library Director)
Linda Tague (VP)		Steve Toms (Town Board Liaison)
Nick Messoloras (Treas)		
Susan Reeves (Sec)		
Kathleen Britton		
Laura Gannon		
Rachael Holley		
Amy Holko		

1. Call to Order/Agenda Change
   - Linda called the meeting to order at 6:31pm.
   MOTION to approve additional item to the agenda as 10b - Auditor Recommendations was made by Nick, seconded by Kathleen and approved unanimously.

2. Action on Minutes
   MOTION to accept the Minutes of June 20th, 2024 with changes was made by Sharon, seconded by Nick and approved unanimously.

3. Public Comments - None

4. Correspondence - None

5. Friends Report - (Linda) Please find report included in Board Packet for July.

6. President's Report - (Alex) None

7. Treasurer's Report - (Nick) - Please find report included in Board Packet for July.
   - the balance sheet shows total assets at $1.5 million.
   - the ($102K) change in Total Assets driven by lump sum payments including, but not limited to library dues to Monroe County Library System and medical insurances.
   - Total expenses remain on track for 2024.
   MOTION to approve Warrant was made by Rachael, seconded by Laura and approved unanimously.

8. Director's Report (with Librarian's reports) (John)

- Please find reports included in Board Packet for July.
- Circulation is trending up compared to 2023 at this time.
- large increase in Program Attendance is driven by Steve's (Children's Librarian) invitation back into the schools since the Covid pandemic to promote Summer Learning 2024.
- the Summer Reading Program has its highest ever number of registrations.

a. Personnel Report

MOTION to approve hiring of Bella Rushforth as a new Page was made by NIck, seconded by Rachael and approved unanimously.

9. Unfinished Business

a. Policy review - Gift and Memorial Policy

MOTION to accept with changes the Gift and Memorial Policy was made by Nick, seconded by Kathleen and approved unanimously.

10. New Business

a. Acceptance of Audit Report from Heveron & Company for year ended December 31, 2023.

MOTION to accept Audit report as given was made by Susan, seconded by Sharon and approved unanimously.

b. Responses to Auditor's Recommendations

- no actions are needed currently.
- with regards to the items needing addressed and their conclusions/solutions moving forward, they will be included as agenda items.

11. Public comments - None

12. Educational segment - None

13. Executive session - None

14. Motion to Adjourn

MOTION to adjourn at 7:21pm was made by Nick, seconded by Rachael and approved unanimously.

Upcoming meetings:
Board of Trustees Meeting will be Thursday, August 15th 2024 at 6:30pm in the Library meeting room.

Respectfully submitted by Susan Reeves