

## Adult Volunteering Requirements

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Volunteers must be detail-oriented, able to bend, reach, climb steps, and lift. Weight requirements for lifting vary by category. Volunteers must be friendly and responsible. Sensible shoes or sneakers are required.

Library volunteers must fill out an application, provide 1 reference, and complete an interview with the library volunteer coordinator. Volunteers may be subject to a background check. All volunteers must attend a mandatory training session.

**Volunteers must be accepted and must complete the Orientation before performing volunteer tasks.**

Volunteer work is based on the library's needs, therefore, volunteer work is not guaranteed.

## Adult Volunteering Opportunities

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### Adopt-a-Shelf:

- 1 hour or more per week on a regular basis.
- Must be able to lift 30 pounds.

Duties include keeping the books in order on the shelves. Volunteers will be assigned to an area in the fiction, non-fiction, or teen section to keep the shelves orderly, neat, and well-maintained.

### Light Housekeeping:

- 1 hour or more per week on a regular basis.
- Must be able to lift 30 pounds

Volunteers will help ensure a more pleasant browsing experience for patrons through light cleaning and straightening. Duties include using a duster, recording progress in a Dusting Log, and straightening the adult services areas.

## *Opportunities cont.*

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### Program Preparation:

- 1 hour or more as needed.
- Must be able to lift 30 pounds.

Volunteers must be detail-oriented and duties may include cutting, sorting, and/or folding supplies for craft programs. Must be able to complete assigned tasks by a deadline set by the volunteer coordinator.

### Program Assistance:

- 1 hour or more as needed.
- Must be able to lift 60 pounds.

Volunteer duties include program set-up, assistance, and break down of tables and chairs.

## *Opportunities cont.*

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### **Gardening:**

- 1 hour or more per week, seasonally.
- Must be able to lift 60 pounds.

Volunteer duties include cleaning the garden beds by removing debris and weeds at the beginning of the season, as well as preparing new beds if needed, applying mulch, and separating perennials. Weekly duties include weeding. Additional duties include closing the garden at the end of the season by removing debris, raking fallen leaves, and putting down mulch. Supplies are provided. Previous gardening experience is helpful.

## **Volunteer Coordinator:**



Bridget LaDuca  
[bladuca@libraryweb.org](mailto:bladuca@libraryweb.org)

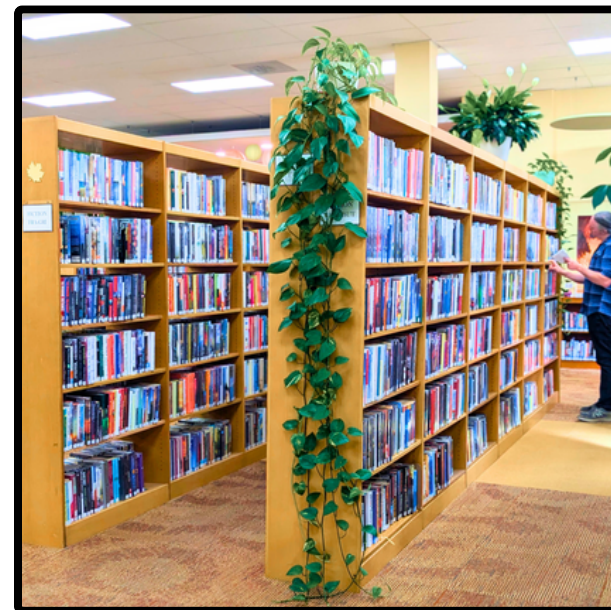
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Find your application at the library or on our website:  
[ogdenfarmerslibrary.org](http://ogdenfarmerslibrary.org)

Thank you for your interest in becoming a volunteer at the Ogden Farmers' Library!

*Revised February 2025*

## **Volunteering for Adults at Ogden Farmers' Library**



Our volunteers are important partners in supporting our commitments to life-long learning and providing excellent customer service to our visitors.